

Prasar Bharati
(India's Public Service Broadcaster)
Prasar Bharati Secretariat
Prasar Bharati house: Copernicus Marg,
Mandi House: New Delhi: 110001

No. D-13023/15/2019-20/GA-I/Part file

Date: 19.04.2020

Office Memorandum

Subject: Precautionary Measures to Contain the spread of COVID-19

This is in continuation of Prasar Bharati Secretariat Office Memorandum of even number dated 17.04.2020 on the subject matter.

2. Though Prasar Bharati was already in operations continuously all through the lockdown period w.e.f. 25.03.2020, the administrative offices like PB Secretariat, Directorates, Zonal Offices etc., were operating with very minimal physical attendance as precautionary measures to contain the spread of COVID-19. Now with issue of OM dated 17.04.2020, the physical attendance is likely to increase while taking all necessary precautions. Accordingly, various establishments have drawn up roster for attending offices.

2. A large number of requests are being received for providing vehicles for pickup & drop for/by the staff members in the roster duty. The matter has been examined and it has not been found feasible to arrange large number of vehicle due to administrative constraints as well as market capacity. In the matter, all officers & staff are advised to use their personal transport and take all precautions advised by M/o Health & Family Welfare from time to time. In case, some officer/ staff has some genuine problem, the concerned ADG (or above) may take decision regarding the attendance keeping in view the requirement of physical attendance of that particular officer/ staff.

3. The above instructions are issued with the approval of CEO, Prasar Bharati.



(G. D. Sharma)
Deputy Director General(Admin)

To

1. Principal DG: NSD :AIR, DG: AIR, DG: DDn, DG: DD News
2. E-in-C (Broadcast Operations) AIR and DD
3. All Zonal/ Regional ADG(E)/ ADG(P) AIR and DD .
4. ADG (NABM),
5. CVO, Prasar Bharati
6. DDG (T) for circulation in e-office

Copy for information to:

1. PS to Chairman, PB
2. Staff Officer to CEO, PB
3. PS to Member (F), PB
4. PS to E-in-C (SI & CS), PB
5. ADGs (Admin.)/ (HR)/ (IT)/ (B&A)/ (Fin.)/ (Tech.) PBS
6. ADG (Economic Research), ADG(B&R), ADG(IR/ Marketing), ADG(Procurement), ADG(Content Operations) Prasar Bharati
7. Heads PBNS/ Sales
8. DDGs (Admin.) / (Fin.)/(Tech.)/ (Ops.)/ (LM&HR-C), PBS
9. Dir(GA-1)/DD(GA-2) for further necessary action.
10. AE (GA-I)/ AE (GA-II), PBS
11. Notice Board, PBS.